Resale Application

Include the following items when submitting the Resale Application:

- Complete and sign this Resale Application Form
- * Provide Driver Licenses of Owners
- Provide a Signed Copy of fully executed Purchase Agreement, including all contact information
- Fees- $50.00 non-refundable Processing Fee payable to **Icon Management Services, Inc.**

This form must be submitted to the Administrative Office at least 30 days prior to Sale

NEW OWNER INFORMATION:

Name of New Owner (Primary Decision Maker): _____

Name of New Owner (Secondary): _____

Treviso Bay Address: _____

Billing Address (if same as above write same): _____

Is this a Golf Deeded Home: Yes _____ No _____

Is this a condo? Yes ____ No ____ If Yes, what association is in in? _____

Phone Number (Primary): _____ Phone Number (Secondary): _____

Email Address (P): _____ Email Address (S): _____

Closing Date: _____ Expected Move in Date: _____

Signature of New Owner (Primary): _____

Signature of New Owner (Secondary): _____

Please submit Application with all necessary fees and paperwork to:

Treviso Bay Administration Office
administration@trevisoteam.com
9800 Treviso Bay Blvd. Naples, FL 34113
239-302-5738 Ext 117

Additional Information

Dependents

Name(s) of Dependent(s) (21 years old and younger) that will be living in the home:

1. _____ Date of Birth: ____/____/_____
2. _____ Date of Birth: ____/____/_____
3. _____ Date of Birth: ____/____/_____
4. _____ Date of Birth: ____/____/_____

Vehicle Information

The fees include two transponders for personal vehicles (not rentals).
Any additional transponder will be $10 each.
Please ONLY list vehicles you will have here in Naples, FL.

Vehicle Information 1:

Make _____ Model _____ Year _____ Color _____

License Plate _____ State _____

Vehicle Information 2:

Make _____ Model _____ Year _____ Color _____

License Plate _____ State _____

Treviso Bay
NAPLES

Treviso Bay Owner Directory Form
(Fill out the areas you would like in the Member Directory)

Primary Owner Name:	
Date of Birth:	
Secondary Owner Name:	
Date of Birth:	
Treviso Bay Address:	
Mailing Address: ***Where you would like all bills to be sent***	
Primary Owner Cell Phone:	
Primary Owner Home Phone:	
Primary Owner Email Address:	
Secondary Owner Cell Phone:	
Secondary Owner Work Phone:	
Secondary Email Address:	

Signature of Primary Owner: _____ Date: _____

Signature of Secondary Owner: _____ Date: _____

Treviso Bay
NAPLES

Pet Registration Form

Owner/Member Name 1: _____
Owner/ Member Name 2: _____
Property Address: _____

****If NOT APPLICABLE, please write N/A and still sign.****

Pet Information: (Please provide a photo)

Pet Name: _____ Breed: _____
Age: _____ Weight: _____ Gender: M F (please circle one)
Description: _____

Pet Name: _____ Breed: _____
Age: _____ Weight: _____ Gender: M F (please circle one)
Description: _____

Acknowledgement & Agreement:

- All pets must be registered with the administrative office using the Pet Registration Form.
- Pets must be leashed or hand carried at all times.
- Aggressive breeds are prohibited.

I/We am/ are aware of the Association rules, regulations and restrictions regarding pets on the property and agree to abide by them.

Member 1 Sign: _____ Date: _____

Member 2 Sign: _____ Date: _____

Treviso Bay

Comcast Bulk Selection Form

xfinity
communities

Please complete this form and submit it to Treviso Bay HOA Management team for processing. Packages cannot be put on hold or vacation. This election is for new residents to Treviso Bay only. Existing residents will not be able to modify their bulk services package once enrolled. Existing residents can select the bulk package during the annual enrollment period in November of each year.

Any package upgrades arranged with Comcast will be billed directly to the homeowner from Comcast.

Resident's Name:

_____

Resident Address:

_____

Contact Number:

_____

Please select the Bulk Package from the options below:

Single Paly HSD Only (INTERNET ONLY) $362 Year	
Double Play HSD and Video (CABLE AND INTERNET) $885 Year	

Owner's Signature: _____

Date: _____

Treviso Bay HOA Management team will submit this request on your behalf and notify Comcast of the enrollment, emailing Comcast at CENFLR-Bulk_Turnover-FieldOps@comcast.com

Treviso Bay
NAPLES

Member Payment Selection

I hereby authorize *Treviso Bay Property Owners Master Association, Inc.* to process my designated payment selection for the **Monthly** and/or **Annual** charges I have incurred at the Club. I understand that my selected payment option will be charged on or around the 15th day of every calendar month for the statement balance due. I understand that my Annual Dues and Fees payment will be due on ***January 1 annually.***

I acknowledge that my account will be processed for the full amount owed to *Treviso Bay Property Owners Master Association, Inc.* and/or *Treviso Bay Golf Club*. It is my responsibility to notify the office if my payment method account is closed/ expired/ stolen or any other reason we may be otherwise unable to process these charges.

By signing below, I agree to the terms outlined and authorize these transactions.

Signature #1: _____ Date: _____

Signature #2: _____ Date: _____

Please select your payment preference below

☐ PAY BY CHECK- If you wish to pay by check, an alternate payment method must be provided as a retainer.

☐ CREDIT CARD

Card Type:

Visa: ☐ MasterCard: ☐ American Express: ☐

Credit Card Number # _____ Exp. _____

Name as it appears on card: _____ Security Code: _____

Check the boxes that you would like to apply to: **MASTER DUES & FEES ____ GOLF DUES & FEES____**

Monthly Club Charge___ Monthly Golf Charges___

☐ ACH-EFT Please enter the ACH EFT information below

Name of Bank:

_____

Account Number # _____

Routing Number # _____

Name as it appears on account: _____

Check the boxes that you would like to apply to: **MASTER DUES & FEES ____ GOLF DUES & FEES____**

Monthly Club Charge___ Monthly Golf Charges___

Please note that once the account information has been entered

into our secure database, this page will be shredded.

Treviso Bay Property Owners Master Association Inc.

Speeding Policy approved February 2023

Class 2 Violations: = Traveling 30-39 miles over the posted speed limit

First Speeding Offense:	$100
Second Speeding Offense:	$100 + 1 week (individual vehicle) gate transponder suspension
Third Speeding Offense:	$100 + 3 weeks (household vehicles) gate transponder suspension
Fourth Speeding Offense:	$100 + 4 weeks (household vehicles) gate transponder suspension

Further offense(s) are fined at the highest level and transponder suspension is added to the end date of any existing suspension.

Class 2 Violations are removed after one year.

Class 1 Violations = Traveling 40 mph or higher

First Speeding Offense:	$100 + 1 month (individual vehicle) gate transponder suspension
Second Speeding Offense:	$100 + 2-month (household vehicles) gate transponder suspension
Third Speeding Offense:	$100 + 6-month (household vehicles) gate transponder suspension

Further offense(s) are fined at the highest level and transponder suspension is added to the end date of any existing suspension. Fourth and subsequent offense(s) will be referred to the Governance Committee and Board of Directors for further discipline up to and including suspension of common area amenity privileges.

Class 1 Violations are removed after two years.

Guest Violations = Speeding over the posted limit

First speeding offense:	Warning
Second speeding offense:	Warning

Property Owners will not be held responsible for violations incurred by vendors.

Fine schedule is subject to change.

All violations will be reviewed by the Director of Safety and Access prior to issuance of a citation(s).

Fines received will be allocated to the capital reserve account for the purpose of recovering the cost of safety and access equipment purchased.

Upon receipt of a citation, two options are available:

Option 1. Dispute of the citation by notification to the Treviso Bay Management Office within 14 days from the receipt of citation. Appear at the next regular meeting of the Fine and Suspension Hearing Panel and be prepared to present good cause why the citation should be vacated. Any fines levied and confirmed by the fining and suspension committee are due 5 days after the hearing.

If applicable, gate transponder suspension will begin on the date of payment or on the date the fine is validated by the Fining Committee, whichever comes first. The fine may be paid at the Treviso Bay Administrative Office.

Option 2. Accept the citation and associated penalties without formal dispute. If a request for a hearing is not received within 14 days of receipt, the transponder of the vehicle will be deactivated as prescribed. Any fines are due within 14 days of receipt of the citation or 5 days after a hearing, whichever comes first. All notifications will be sent via email, and the date of the email will be considered the date of notification. The fine shall be paid at the Treviso Bay Administrative Office.

Signature #1: _____ Date: _____

Signature #2: _____ Date: _____

Revised 9/2026



Waiver & Release Form

Physical exercise can be strenuous and subject to risk serious injury. Treviso Bay Property Owners Master Association, Inc. urges you to obtain physical examination from a doctor prior to using any exercise equipment or participating in any exercising activity. You, as the member, guest, or participant, agree that if you engage in any physical activity, or use any of Treviso Bay Property Owners Master Association, Inc. amenities on the premises or off the premises including any sponsored Treviso Bay Property Owners Master Association, Inc. event, you do so entirely at your own risk. Any recommendation for changes in diet including the use of food supplements, weight reduction and/or body building enhancements are entirely your responsibility and should be accompanied with a consultation of a physician prior to undergoing any dietary or food supplement changes. You agree that you are voluntarily participating in these activities and use of these facilities and premises and assume all risks of injury, illness, or death.

This Waiver and Release of liability includes, but without limitation, all injuries which may occur, regardless of negligence, as a result of: (a) your use of all amenities and equipment in the facility and your participation in any activity, class, program, personal training or instruction, (b) the sudden and unforeseen malfunctioning of any equipment, (c) our instruction, training, supervision, or dietary recommendations and (d) your slipping and/or falling while in the Treviso Bay Property Owners Master Association, Inc. Amenities Center, or on the premises, including adjacent sidewalks and parking areas.

You acknowledge that you have carefully read this "Waiver and Release" and fully understand that it is a release of liability. You expressly agree to release ad discharge the health club, and all affiliates, employees, agents, representatives, successors, or assigs, from any and all claims or causes of action and you agree to voluntarily give up or waive any right that you may otherwise have to bring legal action against Treviso Bay Property Owners Master Association, Inc. for negligence, personal injury or property damage.

Treviso Bay Property Owners Master Association, Inc. and its affiliates are not responsible for any loss or damage of personal property.

Note: Should any part of this agreement be found by a court of law to be against public policy or in violation of any state statute or case precedence, then the remainder of this document will remain in full force.

Signature #1: _____ Date: _____

Signature #2: _____ Date: _____

ACKNOWLEDGEMENT OF RULES AND REGULATIONS FOR OWNERS:

I acknowledge that the Treviso Bay Master Association may use photographs taken of me and other users at the Club as well as statements made by me at the Club for the Club and/ or Master Association publications and advertising including but not limited to the internet, websites, or other electronic forms or media without any prior approval.

I acknowledge that I am in receipt of the below-listed documents and information. I understand that it is my responsibility to read through all said documentation and information and to act in accord with the policies and procedures set forth by Treviso Bay. Not following or abiding by Treviso Bay's rules and regulations could lead to fining or suspension. The list of items I have received, read and agree to are:

- Architectural Design Standards Manual
- Declarations (And Golf, if applicable)
- Articles of Incorporation
- Bylaws (And Golf, if applicable)
- Rules and Regulations (And Golf, if applicable)
- Waiver and Release Form
- Pet Registration Form
- Payment Preference Form
- Speeding Policy
- Xfinity Package Form
- SAGE

Signature #1: _____ Date: _____

Signature #2: _____ Date: _____